



St Joseph's School

Digital Citizenship - User Agreement *Middle and Upper Primary, Years 4-7*

Dear Parents and Students,

St Joseph's School is a Catholic school in the Josephite tradition. It draws inspiration from the Gospels and the example of St Joseph. The Digital Citizenship Policy aims to educate students about choices and behaviour in an online world and in their use of technology based around the core values of truth, freedom and justice.

TRUTH

Each individual is unique and the School seeks to affirm the online experience of each person as they seek the truth. Truth underpins how one lives and engages in an online world. Digital citizens advocate and practise safe, legal and responsible use of digital technologies. At all times, digital citizens respect themselves and others when online.

FREEDOM

As individuals, we must take full responsibility for our actions. When online we should ensure that online content is not defamatory, abusive, vilifies, harasses or discriminates members of the School or wider community. Digital citizens exhibit a positive attitude towards using technology that supports collaboration, learning and productivity. They demonstrate personal responsibility for lifelong learning in an online world.

JUSTICE

Justice is about equality; equal worth of an individual, equal voice, equal opportunity and liberty. Digital citizens acknowledge these rights. They exhibit a positive attitude towards using technology that supports online collaboration and learning. Digital citizens actively promote and model digital etiquette and responsible social interactions related to the use of technology and online activity.

Peter Shearer
Principal

Looking after yourself online

- ✓ Always behave in a way that is respectful of self, others and the school.
- ✓ Choose online names that are suitable and respectful.
- ✓ Only invite people you actually know in the real world to be your friends in the online world. Anyone you don't know is a stranger!
- ✓ Only visit sites that are appropriate and respect the rules that websites have about age. Some sites are only for adults. If you wouldn't feel comfortable showing the website to you parents or grandparents, then it is inappropriate.
- ✓ Set your privacy settings so that only the people you know can see you and your personal information. Your personal information is valuable – do not give it away!
- ✓ Use passwords that are hard to guess and keep these private.
- ✓ Only put information online that is appropriate and post suitable pictures. Not everyone seeing your profile or pictures will be friendly.
- ✓ Always talk to a trusted adult, like your parents or teachers, about your online experiences – both the good and the bad. If anything makes you uncomfortable or unhappy – tell them! This includes the online behaviour of others.
- ✓ Respect your parent's rules about how and when you use mobile devices, including mobile phones. Remember that other parents will have their own rules and you must respect these as well.
- ✓ Be aware that all of your activity online leaves a digital 'footprint'. Simply deleting content will not erase it completely and it can be recovered. As an online citizen, you have the responsibility to act lawfully and any activities you undertake that are outside of the law may have severe consequences, both now, and into the future.

Looking after others online

- ✓ Show you care by not sending hurtful or inflammatory messages, or forwarding messages that are unkind or inappropriate.
- ✓ Do not get involved in conversations that are unkind or mean.
- ✓ Report to a trusted adult any conversations you see or hear that are unkind, mean or that you think involve bullying. Imagine if the things being written or said were about you. If you find them offensive, then they are inappropriate. If you do nothing you are being a 'bystander' and this does not help anyone!
- ✓ Some websites are disrespectful because they show people behaving inappropriately or illegally. Some are explicitly adult in nature. Show your respect for others by avoiding these sites. If you visit one by accident, minimise it and tell your teacher or an adult.
- ✓ Do not share the details of inappropriate websites with others.
- ✓ Show respect for other's privacy by not trying to get into their online spaces without invitation.
- ✓ Do not forward messages or other content to others that the sender only intended to be viewed by you, particularly if you feel the content of the message is inappropriate.
- ✓ Do not use another person's password or online content to pretend to be someone else.
- ✓ I will only use my school email account for purposeful or school related tasks.

Looking after property

- ✓ Do not steal other people's property. It is easy to download illegally music, games, movies and other media online, but it is the same as stealing.
- ✓ Be aware that not all images you find on the internet are ok to use. Check if the image is covered by copyright.
- ✓ Do not share the music, movies, games or apps that you own with other people.
- ✓ Act appropriately when visiting other people's online content. Do not make changes or vandalise them in any way. If you suspect other people have done this, report it to the person immediately.
- ✓ If you bring your own device to school, it must only be used for educational purposes with the prior consent of your teacher. Accessing your personal internet provider during school hours for any other reason is strictly prohibited.
- ✓ Respect and care for school computers and other ICT equipment. Your computer is school property and you must not change any of its settings without permission. If you damage school equipment, you must let your teacher know immediately.

I have read the above agreement guidelines with my parents. I understand that by not following these guidelines it will result in forfeiting my privilege of using the School's ICT facilities for a period as determined by the Principal.

Class: _____ Child's name (print) _____

Parent signature: _____ Child's signature: _____

More information about responsible digital citizenship can be found on the website of the 'eSafety Commissioner' at www.esafety.gov.au