



# St JOSEPH'S SCHOOL, Clare

## BUS BEHAVIOUR CODE

At St Joseph's School we expect the behaviour on School Buses to match the behaviour in our classrooms and school yard.

The safety of everyone (students and driver) travelling on School Buses is very important. It is the responsibility of all bus users to ensure that the driver is able to perform his/her duties free from distraction and worry about the conduct of passengers.

The driver should treat all students respectfully, and in turn should be treated respectfully by all the students.

St Joseph's School will nominate senior students (age appropriate) to act as Bus Monitors/Buddies on each of the buses and provide leadership in appropriate behaviour.

In order for this to occur the following rules apply to all bus passengers:

- Enter and leave the bus in an orderly manner.
- Remain in your seat at all times and use the seatbelts
- Feet should be on the floor at all times.
- Do not interfere with, or annoy any passengers.
- Talk at a normal classroom level.
- No abusive language.
- No throwing anything, both inside or out of the bus.
- No eating or drinking unless you have permission from the bus driver.
- Place bags on the rack if provided (light bags only) or under the seats (not in the aisles).

## PROCEDURES/CONSEQUENCES

The driver is responsible for managing behaviour on the bus. It is expected that minor breaches of the rules will be addressed and when these are repeated, the driver will document them. The driver will report serious and/or repeated breaches of these rules, and any incident or concern that interferes with the safe operation of the bus, to the Principal or nominee of the school, which the student attends. Both the Principal and the nominee will then determine appropriate procedures and consequences.

Any reported issue will be followed up and dealt with according to the following steps

- A Step 1.** 1st incident - Formal Warning (written letter posted home)  
**OR**  
**B** Follow St Joseph's School Behaviour Management Process
- Step 2** 2<sup>nd</sup> incident - 3 day suspension from bus travel  
**Step 3** 3<sup>rd</sup> incident - 1 week suspension from bus travel  
**Step 4** 4<sup>th</sup> incident - 1 month suspension from bus travel.

*At the second and subsequent incidents, parents will be contacted by phone and a suspension from the bus may be required effective from the time of contact. In the case of a serious breach of the rules, Step 1 and/or Step 2, and/or Step 3 may be omitted after consultation and the school suspension and/or exclusion procedures may be invoked.*

**THE BUS COORDINATOR (PETER SHEARER) IS RESPONSIBLE FOR WRITTEN AND/OR PHONE CONTACT WITH PARENTS.**

Peter Shearer  
Principal