



Dear Parents/Caregivers

At St Joseph's School we are fortunate to have a Canteen, run by volunteers, that provides a great service to the school and students. We are aiming to be ready to start in **Week 3**.

HOW OUR PARENTS SUPPORT THE CANTEEN

There are two ways families are able to support the Canteen service:

- **Volunteer** on either Thursday, Friday (or both), (at least once per semester). Please scan the QR Code or click on the link below to sign up directly. A brief description of the duties involved and the benefits from volunteering can also be found here.

<https://forms.office.com/r/zvM8uMekAX>

OR

- Pay a **\$25** levy each semester (added to School fees during the year). The levy helps to pay for infrastructure required to run the canteen whilst volunteers provide the labour.



Please note it is expected that all families will fill out the canteen volunteer form by scanning the QR code or clicking on the link and indicating their family's preference.

As a school, child safety is our top priority. As a result, ALL VOLUNTEERS ARE REQUIRED TO COMPLETE THE FOLLOWING:

- Working with Children Check (Free through the school)
- Responding to Risks of Harm, Abuse and Neglect – Education and Care (2 hrs online - Free)
<https://www.plink.sa.edu.au/pages/external-dashboard.jsf?menuId=1104&locale=en-GB&showbundlekeys=false#/?dashboardId=6>
- DoFoodSafely (online training – Free). A copy of your certificate needs to be forwarded to Nicola McMurray, upon completion.
<https://dofoodsafely.health.vic.gov.au/index.php/en/>
- Complete the CESA Volunteer Declaration form and the CESA Volunteer Application Package form
- Please see Nicola McMurray in the school office if you have any questions regarding the Volunteer process

CANTEEN INFORMATION

Rosters and general canteen information can be found on the school website at <https://stjoclar.catholic.edu.au/about-us/canteen>

The Semester rosters are also published in the fortnightly newsletters.

'RIGHT BITE HEALTHY EATING AND DRINKING'

We continue to use the 'Right Bite Healthy Eating and Drinking' program as a guide for our Canteen menu. Running the Canteen once a week means we can include foods which are considered "sometimes" foods. We also offer a variety of healthy alternatives. The Canteen Committee acknowledges that parents are the primary educators of their children when it comes to making healthy food choices.

ORDERING

Canteen items can **ONLY** be ordered through the QKR App (*you will find prices on there*).

The app can be uploaded to your phone, iPad or home computer and provides the opportunity for you to place a canteen order for your child. In order to place a canteen order you will be required to follow the prompts to set up your child's profile. **Cut-off time for canteen orders is 8am each Thursday morning.** If you delete your order before this cut-off time you will not be charged. Orders cannot be deleted after the cut-off time, and as items will be delivered according to the orders placed, there will be no refunds.



WHEN YOUR CHILD IS SICK OR AWAY

Please notify the front office if your child is sick or away. If they have a canteen order, a sibling or parent may collect their food from the canteen.

FACEBOOK GROUP FOR VOLUNTEERS

Our school canteen Facebook page has had great success with parent interaction and it has been used for weekly volunteer reminders. This group is a great place to communicate with our canteen committee and to swap shifts when needed. Please join our Facebook page to stay up to date with canteen news and reminders. **The easiest way to find it is to search for: St Joseph's School Clare Canteen**

<https://www.facebook.com/groups/187070645993534/?ref=share&mibextid=S66gvF>

